



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

Marlon I. Brown, DPA  
ACTING DIRECTOR

**Report Type** : Renewal  
**Inspection Type:** Renewal

**Date of Inspection:** 10/9/2023,  
**Date of Report:** 10/11/2023

Licensee Name(s)	License Number
St Mary School	DC630019801
Capacity	Facility Name
84	St Mary Preschool
Program Type	Licensee Designee(s)
Center	Gabriela Bala Heather Hancasky
Central Administrator(s)	Program Director(s) Name
	Gabriela Bala <b>Date PD Approved:</b> 05/10/2003 <b>Qualifications:</b> R400.8113(7)(b) (10)  Heather Hancasky <b>Date PD Approved:</b> 10/26/2021 <b>Qualifications:</b> R400.8113(7)(b) (12)
Facility Address	Mailing Address
628 S Lafayette Royal Oak, MI, 48067	628 S Lafayette Royal Oak, MI 48067
Facility Phone Number	Facility Email Address
248-545-2140	pre-school@st-mary.org

### Findings of the Inspection

A copy of this renewal inspection report and any associated corrective action plans is available on the Child Care Licensing Bureau [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

The renewal inspection involved a review of all applicable child care center [administrative rules](#) and [statutes](#). Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center's records, including staff records

and children's records. Staff records include background checks and training information. Children's records include child information cards, physical examination dates, and immunizations.

Due to the violations, you must send us a corrective action plan by 10/31/2023. You can use our corrective action plan form or create your own.

If you need help writing the corrective action plan, please contact me. If you do not send a corrective action plan, you may face disciplinary action. The corrective action plan must include the following:

- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.
- Specific time frames for each violation as to when the correction will be completed or implemented.
- How continuing compliance will be maintained once compliance is achieved.
- The signature of the responsible party and a date.

If you have any questions regarding the report, please contact licensing consultant, Cheryl Amare, at 248-860-0896. In the event that Cheryl Amare is not available and you need to speak to someone immediately, please contact the Child Care Licensing Bureau at 517-284-9730.

<b>Inspection Details</b>		
<i>Number of Rules/Statutes Reviewed</i>	<i>Number of Rules/Statute Violations</i>	<i>Number of Rules/Statutes where Technical Assistance was Provided</i>
509	1	2
<i>Number of Children's Records Reviewed : Number of Children Enrolled</i>	<i>Number of Child Care Staff Member Records Reviewed : Number of Staff Employed</i>	<i>Number of Volunteer Records Reviewed : Number of Volunteers</i>
15: 94	5: 22	0: 0
<i>Number of Children Observed : Number of Children Present During Inspection</i>	<i>Number of Child Care Staff Members Observed : Number of Child Care Staff Members Present During Inspection</i>	<i>Number of Volunteers Observed a: Number of Volunteers Present During Inspection</i>
52: 52	12: 12	0 : 0
<i>Licensee Interviewed</i>	<i>Program Director Interviewed</i>	<i>Child Care Staff Members Interviewed</i>
Yes	Yes	Yes


<i>Rule Number</i>	<i>Rule</i>	<i>Analysis</i>	<i>Conclusion</i>
R 400.8350(5)	Toilets; hand washing sinks. Hand washing sinks must have warm running water not to	On 10/09/2023 handwashing sinks in rooms 102 and 104 had a hot water temperature of 140 degrees Fahrenheit.	Violation Established

	exceed 120 degrees Fahrenheit.		
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Technical Assistance	
Rule Number	Rule
R 400.8152(5)	A child care staff member shall keep all medication out of the reach of children and shall return it to the child's parent or destroy it when the parent determines it is no longer needed or it has expired.
R 400.8161(5)	A fire drill program, consisting of at least 1 fire drill quarterly, must be established and implemented.

Hours of Operation						
Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
7:00 AM To 6:00 PM	7:00 AM To 6:00 PM	7:00 AM To 6:00 PM	7:00 AM To 6:00 PM	7:00 AM To 6:00 PM		

Bureau Recommendation
Upon receipt of an acceptable corrective action plan, I recommend issuance of a regular license to this child care center.

<b>Approved By:</b> _____			
			
Cheryl Amare <b>Licensing Consultant</b>	10/11/2023 <b>Date</b>		